

**Academic Assessment Committee Meeting Minutes**  
**September 13, 2016 ~ 3:00pm**  
**President's Conference Room, 226 Tigert**

**Present:** Timothy Brophy, William Bauer, Gail Childs, Rajeeb Das, Margaret Fields, Lee Morrison, and Laura Spears

**Absent:** Dennis Kramer, Angela Lindner, Catherine Striley and Toby Shorey, Suzanne Murphy, and Marie Zeglen

**Guests:**

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone and introductions were made.
2. **Election of Co-Chair:** The election of the Senate Co-Chair was postponed until October's meeting because there were not enough Senate members present to vote.
3. **April 12, 2016 Minutes:** Dr. Margaret Fields moved to approve the minutes, Dr. Laura Spears seconded the motion, all were in favor, and the minutes were approved.
4. **Duties and Tasks:** Dr. Brophy discussed the committee responsibilities as outlined in the 2016-2017 folder.
5. **AAP Approvals Requests:**  
The committee reviewed the following Academic Assessment Plan from the **College of Nursing**
  - Nursing Science – (Form) **Approved**  
2016-2017 Academic Assessment PlanDr. Margaret Fields moved to approve, Dr. William Bauer seconded the motion, and all members approved the motion.
6. **Data Report Format:** It was discussed about changing data reporting formatting programs in a holistic approach to modification and improvements in a programmatic way of analyzing and reporting the changes. Dr. Brophy will continue the discussion at the next meeting.
7. **Culture and Engagement Research Study** discussion was tabled until November's meeting.
8. **Internal UF Assessment Conference:** Dr. Brophy discussed with the committee about having an UF Assessment Conference in the Spring around the second week of March after spring break.

**Next meeting:** Tuesday October 11, 3p.m. in 226 Tigert Hall.

Meeting adjourned at 4:00p.m.